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Vermont House Condominium Association

**Board of Directors Meeting Agenda**

**Location: 131 Main Street • Unit 3A (8th Floor) • Burlington • Vermont**

**Date: 2/8/2019**

**Time: 5:00PM**

**Management Agent: Appletree Bay Property Management • Kate Kinney**

*Please inform ABPM in advance if you will be attending the meeting and what you would like to discuss.*

**Agenda Times & Items**

**5:00PM – 5:05 PM Person Present, Agenda Additions or Change of Order**

**5:05 PM – 5:35 PM Administrative**

* Vendor Relations: Report from Scott Russell
* Meeting Minutes – December 2018

**5:35 PM – 5:45 PM Owner Items**

**5:45 PM – 6:00 PM Financials**

* Statements – December 2018

**6:00 PM – 6:15 PM Old Business**

* Rules & Regs Updates Report – See Attached
  + Move-in Fees
* Set New Date for Annual Meeting

**New Business**

* Review bids for Sidewalk Shed; Cleaners
* Any other new business

**6:15 PM Adjournment │Executive Session │Next Meeting: Annual Meeting,**

**Jan 23rd, 2018 at Main St. Landing (Board Room)**

Additional Information:

**Board Members should review the following material prior to the meeting:**

* **Meeting Minutes – December**
* **Financial Statements – December**